



OLOL PTA ZOOM MEETING

2nd November 2023

In Attendance:

Present:

- Amanda Campbell (Co-Chair), Annabel Blakesley (Co-Chair), Alex Athienitou (Co-Secretary) Michelle Jeyes (Co - Secretary), Kathy Kali, Ros Toller, Lidia Finesilver, Anne Kel, Claire Cox, Rachael, Penny, Paula Biagioni, Jessie Day, Sarah Gull, Aoibheann Foley

Apologies:

- Louise Ellis

Agenda & Discussions:

Introduction and Apologies

Stall Allocations: Following same allocations as per Summer Fayre

Face Painting: Grainne to manage; seeking volunteers.

Family Kitchen: Pasta bar planned; volunteers needed.

Grotto: Stock take of decorations and costumes; setup support required.

Tombola: Run by Sarah and Penny; volunteers for setup and ticket management needed.

Helpers on the Friday: Assistance required for sweet tombola, grotto setup, toy sorting.

Sweet Donations: Request for contributions to the sweet tombola.

Wreath Making: Discussed by Amanda; materials will be supplied, a BYOD event. Kathy and Michelle area leading on this. Planned for the 7th of December in the school hall. Tickets on sale next day.

Christmas Raffle: Seeking donations, experiences, and volunteers for management.

Any Other Business (AOB): Discussion of various logistics and volunteer needs.

Details by Year Group:

- Year 6: Bar; need for prosecco and stock take.
- Year 5: Snow Globe; biodegradable snow concern.
- Year 4: Games and sweet tombola; advice from Sarah or Aoibheann. Sweet bags and raffles tickets in cupboard. Nurf gun game was a success. Annabel will fill jar with sweets.
- Year 3: Cakes and cake competition. Cakes to be moved to main hall and hatch used for teas & coffees? Alex suggested a gingerbread decoration table. Purchase at cake stall.
- Year 2: Go Karts; age and height restrictions discussion. For those U5 and parents willing to pay £3 and child can reach pedals, they can go on.
- Year 1: Toys; appropriate age donations required.
- Reception: Chair O Plane
- Nursery: Bouncy Castle, bring towels.

Additional Notes:

- Each year group requires a minimum of 2 volunteers per shift
- Cake commotion: a free wristband to be won for Summer Fayre
- BBQ & Family Kitchen: Volunteers needed. Drinks will be served here too.
- Grotto: need helpers on Friday set up, Saturday clear up. A music system and black/navy curtains / heavy fabric is needed
- Face Painting: Additional help required.
- External Stalls: Michelle leading on this.
- Marketing: Amanda to lead Facebook promotion.
- Raffle: Local business donations; Sara to share list. Aoibheann will donate a beauty box.
- Alex and Amanda: discussed 5 gold rings game: entry cost £1. DJ will announce and after 5 rings if you do not answer, it goes to the next person and so on. PTA receive half the money earned on the day and other half to winner.
- Banner: no banner in the cupboard. Committee need to source new banner.