

<b>MEETING</b>	OUR LADY OF LOURDES PTA
<b>DATE</b>	21/10/21
<b>LOCATION</b>	The Bull
<b>PRESENT</b>	Amanda Campbell / Annabel Blakesley / Monica Gilsenan / Vicky Taylor / Irene Feely / Michelle Jeyes / Tanisha George
<b>APOLOGIES</b>	Rassi Pelpola / Victoria Lane / Aoibheann Foley / Simone Clark / Jude Kent / Clare Walsh / Sarah Murphy / Sarah Bracken / Sara Gull / Nicky Timmins / Maria Fawcett / Ursula Furtenbach-Wilson / Alex Grierson / Grainne Curran / Clara Turner / Julia Gillert / Valeria Rinaldi
<b>ABSENT</b>	Anne Kelly / Katie Gutheim / Gemma Sainsbury

<b>1</b>	<b>WELCOME, MEMBERS PRESENT AND APOLOGIES</b>	
	<ul style="list-style-type: none"> <li>AC welcomed new and existing members. This is the first face to face meeting this year. No conflicts of interest declared.</li> </ul>	
<b>2</b>	<b>MINUTES OF AGM</b>	
	<ul style="list-style-type: none"> <li>The minutes of the last meeting were approved.</li> </ul>	
<b>3</b>	<b>MATTERS ARISING</b>	
	<ul style="list-style-type: none"> <li>PTA FUTURE SPEND</li> </ul> <p>OPAL - the school would like to invest in further equipment for the playground. Mrs Boon has requested £12,500 be donated by the PTA which would include a shed, sand pit and mud kitchen. The PTA are concerned that this is more than our annual income in a normal year and that these suggestions do not cater for all year groups, particularly the older children. The PTA would like to have further discussion with Mrs Boon around this topic.</p> <p><b><u>Action: Email Mrs Boon explaining this and invite her to attend the next meeting.</u></b></p> <p>Pantomime and Live Nativity event - these have been approved by the PTA</p>	<b>PTA Committee</b>
<b>4</b>	<b>PAST FUNDRAISING EVENTS</b>	
	<ul style="list-style-type: none"> <li>Autumn Ball - this was a huge success and raised approximately £7,000 (profit) one of the highest amounts ever raised at this event, despite being one table less than usual. This was the last ball organised by Clare and Jude and the PTA would like to acknowledge their hard work and express thanks.</li> <li>Non-uniform Day (20/10/2021) - On previous occasions we have not managed to collect for early booster classes and Breakfast Club. This time we managed to collect from these areas, which made a big difference in amount collected. Cash will be counted by the treasurers and reported back (1/11/2021).</li> </ul> <p>A rota to collect cash was suggested. 4/3/2022 and 23/6/2022 are the other dates so this will be looked at nearer the time.</p>	<b>IF / TG / RP</b>
<b>5</b>	<b>FUTURE FUNDRAISING EVENTS</b>	

<ul style="list-style-type: none"> <li>• Newsletter - It was reported that the newsletters were popular and parents liked to see them. It has been a while since the last one so the PTA will send one out detailing the Christmas Fayre information.</li> </ul> <p><b><u>Action: Amanda will draft the newsletter which will be sent out explaining about food, cake, toys and tombola donations plus how to buy a wristband etc.</u></b></p>	AC
<ul style="list-style-type: none"> <li>• Christmas Fayre 27th November 2021 12-4pm school hall/playground</li> </ul> <p>Rides with PJ Entertainments (snow globe, bucking Christmas pudding and 2x bouncy castles) agreed and need booking.</p>	MG
<p><b><u>Action: Monica to complete the booking form.</u></b></p> <p>Go Karts agreed with Go Kart Kids.</p>	MG
<p><b><u>Action: Annabel to liaise with Go Kart Kids Steve and confirm.</u></b></p> <p>Wristbands - PTA agreed that wristbands were the easiest way to organise payment for rides. A wristband will include face painting, unlimited Go Karts and all the rides for £10 for age 5 years upwards. Under 5s pay per ride (as too small for Go Karts). Each ride is £2, bouncy castle £1 and Go Karts and Grotto £3.</p>	AB
<p><b><u>Action: Add wristbands to the shopping list</u></b></p> <p>It was suggested that we pay for a face painter to show parent volunteers what to do.</p>	AB
<p><b><u>Action: Reps to ask parents to volunteer for face painters.</u></b></p>	PTA Reps
<p>Stalls:</p> <p>Bouncy Castle 1: Nursery  Bouncy Castle 2: Reception  Toys: Year 1  Go Karts: Year 2  Snow Globe: Yr 3  Cakes and sweets: Yr 4  Arts and crafts: Free with a donation box - location tbc  Bucking Christmas Pudding: Yr 5  Games: Yr 3 and Yr 5 (plus Yr 6 pupils? (Monica will speak to Mrs Boon and Mr Johnson for advice)  Bar: Yr 6  Grotto: Yr 6  Family kitchen: Bobby  Tombola (teachers): Vicky  Door (issuing and selling wristbands): Teachers  BBQ: Will, Darwen  Face painting; Dan  Fire Engine: Not manned, situated in the car park.</p>	PTA Reps
	MG
	BG VT
	WC DJ

	<p><b><u>Action: Monica to speak to Mrs Boon and Mr Johnson about the possibility of Yr 6 pupils running stalls and what would be appropriate</u></b></p> <p>All donations of food for family kitchen and cakes will need to come with a list of ingredients according to the new Natasha's Law.</p> <p><b><u>Action: Add this into the newsletter (Amanda) and other communication requesting donations. Bobby to coordinate on the day.</u></b></p> <p>Raffle will be online using Raffal, as it was felt it was much easier and there is no need to print and organise tickets.</p> <p><b><u>Action: Message will be sent out for prizes asap via PTA Newsletter (Amanda).</u></b></p> <p>External stalls - we have 7 available and repeat attendees are usually very popular.</p> <p><b><u>Action: PTA committee and reps to ask parents, previous stall holders and contacts if they would like a stall for £20</u></b></p> <p>Street Dance Tom and Premier Sports usually do an event and penalty shoot out.</p> <p><b><u>Action: Amanda will make contact and ask them to participate again this year</u></b></p> <p>DJ/MC - Jonathan Blakesley</p> <p>TENs licence - Monica and Vicky Poster/Flyer - Vicky Ticketing - Vicky (wristband) and Aoibheann (Santa's Grotto)</p> <p><b><u>Action: Committee will liaise with relevant reps to ask for volunteers for tombola, family kitchen, cake donations, face painting, bbq, raffle prizes and Santa. All this information will be in the newsletter (Amanda).</u></b></p> <ul style="list-style-type: none"> <li>● Scavenger Hunt - organised by Sarah and Katie. This has not yet been finalised but will hopefully be emailed or sent by WhatsApp to parents in the next day or two. Payment will be via PayPal.</li> </ul> <p><u>UPDATE: Scavenger Hunt was sent out via WhatsApp on 24/10/2021</u></p> <ul style="list-style-type: none"> <li>● Other fundraisers - to be discussed at the next meeting.</li> </ul>	<p>MG</p> <p>AC / BG</p> <p>AC</p> <p>PTA Reps</p> <p>AC</p> <p>MG / VT / AF</p> <p>AC</p> <p>SB / KG</p>
4	AOB	
	<p>No AOB raised.</p> <p><b>Next Meeting: Tuesday 16th November 2021</b></p>	