

MEETING	OUR LADY OF LOURDES PTA
DATE	16/11/21
LOCATION	The Bull
PRESENT	Amanda Campbell / Annabel Blakesley / Simone Clark / Monica Gilsenan / Aoibhean Foley / Ruth Boon (part) / Grainne Curran / Vicky Taylor / Alex Grierson / Ursula FW / Jamie Cross / Valeria Rinaldi / Tanisha George / Sarah Bracken / Irene Feeley
APOLOGIES	Rassi Pelpola / Victoria Lane / Clare Walsh / Maria Fawcett / Michelle Jeyes

1	WELCOME, MEMBERS PRESENT AND APOLOGIES	
	<ul style="list-style-type: none"> AC welcomed and thanked everyone for attending. 	
2	MINUTES OF AGM	
	<ul style="list-style-type: none"> The minutes of the last meeting were approved – no issues arising. Amanda updated the meeting with the latest site plan. As many of the stalls and activities as possible will need to be held outside in the playground. No external stall holders will be invited to give more space in the hall. Mrs Boon also requested that they toy stall be moved outside under the canopy next to the year 2 classrooms as she is concerned about the lack of circulation space in the main hall. 	
3	FINANCE	
	<ul style="list-style-type: none"> Accounts for 20/21 have been prepared. Reminder that these need to be audited and submitted to Charity Commission by 31 January 2022 <p><u>FUTURE SPEND</u></p> <ul style="list-style-type: none"> Mrs Boon asked the PTA for funds to support the OPAL initiative. She has previously requested £12,000 towards a purpose built storage shed (£5.2k plus VAT), large sand pit and development of a mud kitchen play area. Mrs Boon said that now she would like to see this as a 2 year project, and is asking for a donation from the PTA to support. The cost has increased to £15,000 as will include a second shed and some alterations to the area around the pavilion. Some of the members of the PTA had concerns about how appropriate this is for ALL children (ie, not just KS1). Mrs Boon said that the older children would benefit from den building / a chill out area that they could create for themselves. To try to offer an alternative to football and encourage interaction between KS1 and KS2 children. She acknowledged that the sheds were expensive but believes that they are essential to protect the resources and allow the children to access them independently. The PTA agreed to discuss further and potentially put forward alternatives for spend 	<p>IF/SC/TG/RP</p> <p>PTA committee</p>
4	FUTURE FUNDRAISING EVENTS	
	<p><u>Christmas Fayre 27 November 2021 12-4</u></p> <ul style="list-style-type: none"> Nursery / Reception have filled all their time slots for the bouncy castles. Included in wristbands, otherwise £1 per go. Year 1 – Toys. This will now be held outside (under the canopy outside the year 2 classrooms) as requested by Mrs Boon. Toys to brought into classrooms the preceding week. The toys will be sorted on Friday but only moved outside on Saturday morning. Alex informed the meeting that she is struggling to fill slots after 2pm. Agreed that collectively we will try to support year 1 if necessary. AG to ask for help when needed. <ul style="list-style-type: none"> Used uniform rail discussed alongside Toy stall with an honesty box. Need to request used uniform to be brought in on Friday. Rails to be supplied by Monica and Aoibhean for uniform and fancy dress Year 2 – Go Karts. All slots filled. No under 5s permitted. 2 turns to be included in wristbands otherwise £3 per go (wristbands to be marked as children take their turn). No timed tickets, just queue up. Year 3 – Snowglobe. All slots filled. Included in wristband otherwise £2 per go. 	<p>AG</p> <p>MG / AF</p>

	<ul style="list-style-type: none"> Year 4 – Cakes & Sweets. All slots filled. Sweets to be added to Costco shopping list. Bags to be made up in advance, and raffle tickets sorted. List of all 14 allergens to be displayed at cake stall (Natasha's law). To be located at far end of Benedict building opposite the Bar to allow for social distancing. If we get a show stopper donated we could do an auction. Year 5 – Bucking Christmas pudding. All slots filled. Included in wristband otherwise £2 per go. Year 6 – Bar. Valeria to order from Tesco and to be delivered to Colette's house (Chestnut Drive resident and OLOL parent), as Tesco website doesn't recognise the school as a valid address. Delivery to be made on Thursday as this is when Steve is around and will be stored in the chapel in Benedict building. Monica to ask Mary Palmer for mulled wine tips (as she was involved in previous years). Grotto. In hand. Books to be wrapped next week. One Santa unconfirmed for 3-4, elf slots all filled. Tickets on sale. Vicky to look at where timed ticket slots have sold out and manually increase where necessary. New beard will be provided for every Santa, however suits will be shared so we have anti-bac spray to use to sanitise between Santas. Barbecue. Wayne to order 216 burgers and 198 sausages - to be brought to school on Saturday morning. Cheese slices, burger buns, hot dog rolls, lettuce, onion, ketchup, mustard, charcoal, firelighters to be bought from Costco. Darwen to do kebabs, Will C to confirm if he needs anything. No one has checked the barbecues and we are unsure where they are stored (possibly PTA cupboard). Will to check that they are OK to use and report back if any issues. Bottle tombola. Vicky to email school to find out where bottles (&cakes) to be brought (ICT suite?), and if parents are allowed in the school to help children carry them in. Teachers to man the tombola stall in the hall. Vicky to do ticketing. Family Kitchen. 19 volunteers so far. Plus cleaner. Rebecca Green and Fabrizia (kitchen manager) to help Bobby. Bobby not back in UK until Tuesday – helpers schedule needs to be finalised ASAP. List of allergens to be displayed (Natasha's law), and veggie / vegan dishes to be labelled. Napkins, vegeware bowls and cutlery to be added to Costco shopping list Teachers should be on a table at the entrance (to issue and sell wristbands). Vicky to ask in email to school if this will be OK. Fire Engine location – should be in car park area near entrance. Vicky to also mention to school in email. They will need gates to be open / easily opened in case of emergency. Pamper Parlour (name TBC). No face painting. Tattoos to be used from cupboard. Glitter hairspray to be used (needs to be added to Amazon shopping list). Mrs Boon said that we could offer nail painting and that the varnish would not have to be removed for school the following week. Nail varnish (quick drying, easily removable) to be bought also. Street Dance Tom will be running a session at 1.30. Aoibhean suggested a "flash mob" Premier to run "beat the goalie". £1 for 3 attempts. If they win – keep the football. Vicky has bought the footballs and asked if she could buy more pumps to inflate balls Raffle - Irene has been approaching local businesses and shops on the high street, we have had some parents offer prizes. It will be on Raffal again and the draw is 10th December. 	<p>VR</p> <p>MG</p> <p>VT</p> <p>WC</p> <p>VT</p> <p>BG</p> <p>VT</p> <p>VT</p> <p>MJ</p>
4	AOB	
	Next Meeting: Wednesday 23 February 2022	