APOLOGIES	Rassi Pelpola / Clare Walsh
PRESENT	Amanda Campbell / Annabel Blakesley / Simone Clark / Monica Gilsenan / Grainne Curran / Vicky Taylor / Clara Turner / Marcie Nann
LOCATION	The Duke
DATE	08/06/21
MEETING	OUR LADY OF LOURDES PTA

1	WELCOME, MEMBERS PRESENT AND APOLOGIES	
	AC welcomed and thanked everyone for attending.	
2	MINUTES OF AGM	
	The minutes of the last meeting were approved – no issues arising.	
3	FINANCE	
	FUTURE SPEND	
	 At the last meeting the PTA agreed to donate £20,000 of PTA funds to the library / ICT suite with a view to raising an additional £5,000 before the end of the school year 	
	 Marcie has asked for a donation of £150 on behalf of the year 6 teachers toward props for the year 6 production. The agreed process is for the teachers to email the PTA gmail account with an official request for funds and the committee can vote and agree the spend. Marcie agreed to ask Mr Johnson to email the PTA 	MN
	The year 6 leavers book is being designed currently. Print costs are expected to be £800 – Marcie to confirm	MN
	 Year 6 party due to be held on 1 July. The DJ will be paid for by the school. Yr 5 parents will help run the event for parents and children. 	
3	PAST FUNDRAISING EVENTS	
	The Easter egg hunt was a success, we sold c120 tickets and made a profit of c £500	
	Non uniform income unconfirmed as the cash is held in school and has yet to be counted	
4	FUTURE FUNDRAISING EVENTS	
	SUMMER BALL Clare and Jude have been in discussions with the golf club about the event in terms of menu and capacity. DJ booked	
	 Tickets are ready to go on sale but due to speculation about the forthcoming announcement regarding the COVID road map, they have been requested to hold off putting them on sale until Tuesday 15 June Raffle to be drawn at the ball and tickets sold separately to non attendees as well as on the night 	CW/JK
	Auction and raffle prizes will be asked for from parents in due course	
	SUMMER CELEBRATION @ ETON MANOR 18 JULY	
	Amanda has investigated bouncy castles. We will look to book 2 bouncy castles as well as tea cups or activity run or bungee run. Amanda to find out what deals may be available. We discussed asking local businesses to sponsor some of the larger rides Street Dance Tom has agreed to run a session for free	AC
	We will look to having external stall holders at the event who should be charged £25 per pitch (TBC – Rassi to confirm what we have charged in the past). Monica agreed to send communication to the PTA reps group and on to Wanstead Hub, looking for stall holders	RP MG
	Vicky to ask Natalie at Eton Manor how Track & Trace will work / if they are responsible. Also what DJ equipment they have available. Can we bring bottles for tombola to ETM on Friday / Saturday Jonathan Blakesley happy to DJ for us.	VT
	Jonathan Blakesley happy to DJ for us	

	 Annabel to enquire about getting a fire engine to attend Ice Cream man – Monica to ask James (Hollow Ponds Ice Cream man) to attend (Yr 4 ice cream parents not available) Stalls for year groups as follows: 	AB MG All reps
	 Reception / Nursery – bouncy castle x 2 Year 1 – Hook a duck and Luck Dip games (please see what prizes can be used up already in PTA cupboard) Year 2 – Bungee run or tea cups (exact ride TBC) Year 3 – Bake off competiton and cake stall (Ask Mrs Boon to judge) prize to be ticket tokens for rides at the fayre so will need to be judged early Year 4 – Bottle tombola organisation and transport to ETM (hopefully teachers will man the stall as in previous years) Year 5 – coconut shy Year 6 – Sweet Tombola Other items still to be agreed: First aider will be required for the duration of the event (or pay for St Johns Ambulance to attend) Ticket tokens possibly to be used for rides etc. Maybe ask teachers to sell these as in previous years. Do we have a card machine we could use (Rassi should know more)? Buy tickets Hand sanitiser Raffle to be run (separate to ball raffle) 	RP
4	AOB	
	Sponsor a brick – SC has been investigating the "sponsor a brick" idea that was put forward by Mrs Boon a few months ago to generate money for the ICT suite / library. For a donation of for example £50 families could get their name on a brick or a wall plaque.	
	Next Meeting: TBC – hopefully to be held c 2 weeks before the summer celebration at Eton Manor	